

# JONATA MIDDLE SCHOOL HANDBOOK

2016 - 2017



## BUELLTON UNION SCHOOL DISTRICT

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### Buellton Union School District Board of Trustees

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“Where Staff, Students, and Community Strive for Excellence in Education”

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## Principal's Welcome

On behalf of the faculties of Oak Valley Elementary School and Jonata Middle School, I would like to welcome you to the 2016-17 school year. This year promises to be a great one, filled with new learning, friends, and fun.

I will be serving as the Principal of both Oak Valley Elementary School and Jonata Middle School and I would like to briefly introduce myself. I grew up in Santa Barbara and graduated from Santa Barbara High School. My first teaching experience was spent helping out in my mother's classroom at Monroe Elementary in the neighborhood where I grew up. I am excited to serve as the Principal in the area I have always called home as well as be able to provide my own two children with the opportunity to learn and grow in such an incredible location and academic environment.

I feel very lucky to be able to work with two amazing faculties and groups of students. In a sense, the work that begins at Oak Valley continues to Jonata and both faculties share a common mission to help all of *our* students achieve at their highest levels. Indeed, the Buellton Union School District is one community committed to the growth of the students who attend these wonderful schools. This community includes students, teachers, administrators, family, and community partners. We are *all* teachers – and this very much includes students. We all play a vital role in helping our students to succeed.

This all begins with productive communication and strong relationships. I encourage you to join us as part of the educational team by volunteering in classrooms, the computer lab, school library, serving on school committees and joining the Parent Teacher Student Association (PTSA) and/or the School Site Council. Our doors are always open to you and your involvement in our schools is essential.

Thank you for taking the time to read through this handbook. The information is designed to better help you support your child's learning and development. Contact us with any questions, concerns, and ideas you may have throughout the year. Please feel free to connect with me by email, phone, or visit as I join you in the excitement of this school year.

Sincerely,

***Hans Rheinschild***

Hans Rheinschild  
Principal, Oak Valley Elementary School and Jonata Middle School

# DISTRICT CALENDAR



## 2016/2017 Academic School Calendar Buellton Union School District



August						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
(6 School Days)						

January						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
(20 School Days)						

September						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
(21 School Days)						

February						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				
(18 School Days)						

October						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
(20 School Days)						

March						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
(23 School Days)						

November						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
(16 School Days)						

April						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
(15 School Days)						

December						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
(12 School Days)						

May						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
(22 School Days)						

**2016/2017 TOTAL SCHOOL DAYS - 180**  
Student Holidays and Vacations are shaded in gray.

Approved by Buellton Union Board of Trustees: 3/9/16

= Minimum Days

June						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
(7 School Days)						

## ADMINISTRATIVE POLICIES

### Visitor Check-in

All visitors and classroom volunteers **MUST** sign in at the office and pick up identification passes.

### Attendance

Regular attendance is a responsible habit that needs to be emphasized. Poor student attendance causes students to miss valuable class discussions, lectures, demonstrations, etc.; will ultimately impair the learning process; and could cause students to receive no credit or grades in classes.

**A student will be considered truant from school if he/she is absent without a valid excuse 3 full days in 1 school year or tardy or absent for more than any 30 minute period during the school day without a valid excuse on 3 occasions in 1 school year or any combination thereof. Students will be referred to the principal and parents will be notified. E.C. 48260**

### Tardies

It is important that students arrive at each of their classes on time.

**TARDY STUDENTS MUST REPORT TO THE SCHOOL OFFICE.**

The acquisition of a third tardy in the same week warrants a detention. Subsequent tardies in the same week will result in a detention per tardy.

### Attendance and Independent Study

The funding that the district receives for educating the children within the district is computed on the basis of average daily attendance (ADA). Schools get the bulk of their funding from student attendance. **It is critical for you to plan trips and vacations during school holidays.** If a student must miss school for five days or more for reasons other than illness or medical/dental appointments, please come to the office to obtain an independent study agreement **at least 5 days prior** to the beginning of the absence in order for teachers to prepare assignments for the contract. **The independent study packets are due upon the first day of the student's return to school.** The district's cut off date for independent study contracts is May 15. Your cooperation will ensure a successful academic experience and the maximum amount of funding from the state for the education of your children. Please note that it is school policy to request a note from your doctor for absences of 3 days or more.

**Parents or guardians must verify an absence by sending a note, emailing the office at [aenciso@buelltonusd.org](mailto:aenciso@buelltonusd.org) or calling the school at 688-4222, ext. 2221 and leaving a message.** These absence verifications will allow us to track student truancy.

**The number one predictor of school success is attendance.  
Please note the following additional information.**

- Absences **must** be cleared by the parent. It is the parent/guardian's responsibility to call the school.
- If an absence is not called in, the school secretary will call
- If there is no response within 72 hours, the absence will be marked as a truancy
- If there is no response, an Attendance Verification note goes home with the student on the first day the student returns, and is to be filled out and returned to the office by **the next day**. Absences remain truanancies if the note is not returned to the office the next day.
- 3 unexcused absences and/or tardies of 30 minutes or more, you will receive a Notification of Truancy, stating that your pupil is officially considered a TRUANT, see Education Code 48260 below:

48260. (a) Any pupil subject to compulsory full-time education or to compulsory continuation education who is absent from school without valid excuse three full days in one school year or tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof, is a truant and shall be reported to the attendance supervisor or to the superintendent of the school district.

The complete text of Education Codes 48260 is available at the District Office.

- 1 additional unexcused absences and/or tardies of 30 minutes or more, you will receive a Notification of Truancy, restating that your pupil is officially considered a TRUANT, and requiring you and your student to attend a Student Attendance Review Team meeting.
- Student Attendance Review Team meetings will also be mandatory for parents and students, if the student has been tardy 6 or more times during the current school year.
- You and your child will also be required to attend a class, in which we will go over Education Code 48260, School Board policy regarding attendance, and ways to help improve your attendance.
- This class will also be mandatory for parents and students, if the student has been tardy 10 or more times during the current school year.
- 1 additional unexcused absence will result in a letter stating that your child is now legally a HABITUAL TRUANT, and you will be required to attend a School Attendance Review Board (SARB) meeting.
- Please keep in mind that Incomplete Independent Studies are considered unexcused absences and will be counted when checking for truancy.

Special note for Inter-district Transfers:

Regular attendance is one of the conditions for approval. Truanancies and tardies will affect the District's decision regarding renewal of Inter-District Transfers.

**Buellton Union SD  
Administrative Regulation  
Absences And Excuses**

AR 5113

**Students**

Excused Absences

A student's absence shall be excused for the following reasons:

1. Personal illness (Education Code 48205)
2. Quarantine under the direction of a county or city health officer (Education Code 48205) (cf. 5112.2 - Exclusions from Attendance)
3. Medical, dental, optometric, or chiropractic appointment (Education Code 48205)
4. Attendance at funeral services for a member of the immediate family, which shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state (Education Code 48205)  
Immediate family shall be defined as mother, father, grandmother, grandfather, spouse, son/son-in-law, daughter/daughter-in-law, brother, sister, or any relative living in the student's immediate household. (Education Code 45194, 48205)
5. The illness or medical appointment during school hours of a child to whom the student is the custodial parent (Education Code 48205) (cf. 5146 - Married/Pregnant/Parenting Students)
6. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons including, but not limited to: (Education Code 48205)
  - a. Appearance in court
  - b. Attendance at a funeral service
  - c. Observation of a holiday or ceremony of his/her religion
  - d. Attendance at religious retreats not to exceed four hours per semester
  - e. Attendance at an educational conference offered by a nonprofit organization on the legislative or judicial process
7. To spend time with his/her immediate family member who is an active duty member of the uniformed services, as defined in Education Code 49701, and has been called to duty for deployment to a combat zone or a combat support position or is on leave from or has immediately returned from such deployment (Education Code 48205) (cf. 6173.2 - Education of Children of Military Families)
8. Participation in religious exercises or to receive moral and religious instruction in accordance with district policy (Education Code 46014)
  - a. In such instances, the student shall attend at least the minimum school day.
  - b. The student shall be excused for this purpose on no more than four days per school month.  
(cf. 6141.2 - Recognition of Religious Beliefs and Customs)



## Method of Verification

When a student who has been absent returns to school, he/she shall present a satisfactory explanation verifying the reason for the absence within 72 hours. Absences shall be verified by the student's parent/guardian, other person having control of the minor, or the student if age 18 or older. (Education Code 46012; 5 CCR 306)

The following methods may be used to verify student absences:

1. Written note, fax, email, or voice mail from parent/guardian or parent representative.
2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative. The employee shall subsequently record the following:
  - a. Name of student
  - b. Name of parent/guardian or parent representative
  - c. Name of verifying employee
  - d. Date(s) of absence
  - e. Reason for absence
3. Visit to the student's home by the verifying employee, or any other reasonable method which establishes the fact that the student was absent for the reasons stated. The employee shall document the verification and include the information specified in item #2 above.
4. Physician's verification.
  - a. When excusing students for confidential medical services or verifying such appointments, district staff shall not ask the purpose of such appointments but may contact a medical office to confirm the time of the appointment.
  - b. When a student has had 14 absences in the school year for illness verified by methods listed in #1-3 above, any further absences for illness shall be verified by a physician.

Regulation BUELLTON UNION SCHOOL DISTRICT  
approved: July 1, 1992 Buellton, California  
revised: October 11, 2000  
revised: April 11, 2012  
adopted: May 9, 2012

## **Closed Campus**

Jonata School has a closed campus policy. Students are not to leave campus once they have arrived for class. If a student leaves for a doctor appointment, family business, etc. during the school day, s/he must be checked out through the office by an adult.

## **Transportation**

The Buellton Union School District provides bus transportation for Jonata students who live a distance greater than 1 mile from campus or for specific safety reasons. The bus schedule is evaluated each school year and any adjustments to bus stops and times will be made within a few weeks after the beginning of school. Parents will be notified of any changes. A bus pass is required. Obtain from school office. Student must show ID card to enter the bus.

## **Breakfast and Lunch Program**

All students are eligible to purchase school breakfasts for \$2.00 and school lunches for \$3.50. The school provides free or reduced-price breakfasts and lunches for students whose parents qualify. Please contact the school if you wish further information. Students may purchase breakfast between 8:00 and 8:15 a.m. in the school kitchen. Students may pay for lunches between 8:00 and 8:25 a.m. in the school kitchen. Milk is available for 25 cents.

## **Health Services**

When a student becomes ill on campus, she/he should report to the office. If it becomes necessary for a student to go home, the parent will be contacted. The school will notify parents of any serious, contagious diseases.

In order to promote a healthy environment at school for your children, we ask that you be particularly alert to the beginning signs of illness in your child. Keeping them home during an illness until they are completely well will help prevent the spread of illness to others in the school. This will also promote good health and reduce infection. The following are some symptoms to watch for:

- a. Vomiting
- b. Live head lice
- c. Suspected communicable diseases
- d. Diarrhea with associated symptoms of illness
- e. Fever of 100 or a lower fever with associated symptoms of illness
- f. Purulent or discolored nasal discharge
- g. Pink Eye (Conjunctivitis)
- h. Rash that is not normal for your child
- i. Toothache
- j. Cold Symptoms
- k. Stomachache or Nausea
- l. A deviation from the normal health status for a medically fragile student or student with a chronic illness such as asthma, allergies, diabetes, etc.
- m. Students too ill or uncomfortable to adequately function in a classroom setting

If your child has any of these symptoms at school you will be contacted, and will be expected to make arrangements to pick up your child from school as soon as possible. Any child who has a fever should be kept at home at least 24 hours after the temperature returns to normal. If a child vomits he/she should be kept home for 24 hours after the last episode of vomiting.

Please be advised that we must have an authorization form signed by you and your doctor if any medication is required during school hours. Please call the school office to obtain this form and further information on the school medication policy.

It is also very important to have an up-to-date emergency card for your child on file at school. We must have a working number to contact you, and also a number for a responsible relative or friend in case you are not available. If you have not already done so, please complete an emergency card for your child, and remember to notify us if there are any changes in the phone numbers.

To assist us in providing the best possible care for your child at school, please keep us informed of any changes in your child's health status—including medication changes, allergies, etc. We would be happy to discuss any concerns you may have about your child's health.

# GENERAL STUDENT INFORMATION

## Bell Schedules

### Jonata School Bell Schedule

8:00 am	Supervision of Students
8:25	Class Begins
9:57 – 10:12	Recess
12:09 - 12:49	Lunch
3:10	Dismissal

### Early Release Monday Schedule:

8:00 am	Supervision of Students
8:25	Class Begins
10:58 - 11:33	Lunch
1:30pm	Dismissal

## Early Release Days

There are two main purposes for students being dismissed early. The first is for staff to devote additional time for parent/teacher conferences. The second is for professional staff activities associated with coordinating student programs and improving instructional programs. Every Monday will be an early release day. Please refer to the District calendar.

## Telephone

Students should not use the office phone unless it is an emergency. We ask parents' cooperation in informing your child of this limited use of the telephone. Not having a lunch, musical instrument, sports gear or homework is not considered an emergency.

## Cell phones

Student use of a cell phone is limited to after school, in the front of the school. Phones are to be turned off and placed in the student's backpack during the school day.

## Ipods

Portable MP3 players are **NOT allowed on campus** the majority of the time. Reward activities or field trips which permit these devices will be clearly announced.

### *Consequences for violating cell phone/ipod Policies:*

FIRST OFFENSE – Warning – Item confiscated - student picks it up from office

SECOND OFFENSE – Detention – Item confiscated - parent called to pick it up

THIRD OFFENSE – Student will need to check electronic item into office daily

## Lost and Found

We encourage your children to take care of their personal belongings. Bins are maintained in the plaza area adjacent to the MP Room for lost and found items. Items remaining unclaimed will be sent to local thrift shops at the end of each trimester.

## Field Trips

Field trips related to class instruction may be taken during the school year. Parents' written permission is requested if the child is to participate in the trip. We secure blanket permission forms that are completed by parents at the beginning of each school year. You may, at that time or at any other time, ask that your child not participate.

## School Dress Code

Students are expected to dress in a manner that supports a strong academic program. Inappropriate clothing can detract from the purpose of education and may be a safety hazard. The Jonata staff expects all students will be responsible by **refraining from wearing:**

- Tank top straps less than 2 inches wide. Spaghetti straps/midriff tops that expose the stomach/halter tops/tops secured by tied straps/tops that expose undergarments or a majority of the back region/low cut tops/tops that, by their nature of design, would pose a distraction to a productive learning environment.
- Short shorts and skirts. Guidelines for parents purchasing skirts or shorts to be worn at school: When the student is standing up straight, hands at their sides, if the thumbs touch the material of the shorts or skirt, then the shorts or skirt are long enough. If the thumbs make contact with the skin then the shorts or skirt are too short to be worn at school.
- Clothing that exposes under garments
- Clothing that promotes offensive/disrespectful messages and/or messages that promote/advertise drugs, alcohol, gangs and/or violence
- Hats and caps
- Baggy, oversized pants (must be held up by belt/no exposed underwear)
- Accessories that may create an unsafe situation for the wearer or other students (i.e. chains, spiked belts/collars/wrist bands)

### *Consequences for violating the Dress Code:*

FIRST OFFENSE - Parents will be requested to bring a change of clothing to the office or student will be asked to go home and change into appropriate clothing.

SECOND OFFENSE - Student needs to follow procedure for first offense.

ADDITIONAL OFFENSES - A student who continues to violate the dress code after 2 offenses shall be considered "defiant" resulting in a suspension.

**\*The school reserves the right to determine what is considered "accessories" that create an unsafe situation and "gang related" clothing.**

## Procedures for Night Dances

1. Students at Jonata School are eligible to attend dances. Students will be asked to show their student identification cards to chaperones in order to enter the dance.
2. Students may only leave the multipurpose room if they do not plan to return for the rest of the evening.
3. Lighting will be maintained at an acceptable level. Music will be appropriate with no inappropriate language allowed.

4. Students are expected to behave appropriately, including following the dress code and other applicable District discipline policies.
5. Appropriate dancing is expected.
6. District Dress Code rules will be enforced at dances with the exception of the following if deemed appropriate by the dance chaperones:
  - spaghetti strap tops/dresses
  - suitable tank tops
7. Chaperones and parents will be expected to follow and enforce District dance/behavior policies.

\*There must be 1 chaperone for every 10 students. Students who behave inappropriately will be given a warning. If behavior continues, the student will be asked to call his/her parents to pick him/her up. Teacher chaperones may decide to take further action with the administration regarding student behavior the following school day.

**\*The school reserves the right to determine "appropriate dancing" expectations.**

# INSTRUCTIONAL PROGRAM

## Core Program

The Instructional Program at Jonata School is designed to incorporate the State standards in the core subject areas of Language Arts, Math, Science, Social Studies, Physical Education and Music. The program also provides for enrichment classes and activities that enhance the core program. All core programs use state adopted materials and teachers follow state content standards to develop curriculum.

## Elective Program

Along with the core program, all 6th through 8th graders take an elective course. Elective courses are designed to provide an enhancement to student schedules through different areas of interest. Course offerings may include:

Art	Math Success
Computers	Photography / Yearbook
Drama	Spanish
FLEX / Tutorial	Wheel (6 <sup>th</sup> Grade)

## Library

Jonata's library consists of over 5,000 books and reference materials. Students may browse, read, and select books for checking out during scheduled library times or at lunch. Our library volunteers keep the library open Tuesday - Thursday for classroom visits and during lunch time.

Students are allowed to check **two** books for **two** weeks, from the library.

Students are required to return or renew their books at the time they are due. If a book is not returned when due, no additional books may be checked out. Generally, there is no limit on the number of times a book may be renewed.

It is the student's responsibility to take proper care of library books that are in their possession. If a library book that is lost or damaged by a student, the student must pay the cost of the replacement book. It is possible, in the event that a damaged book can be repaired, that a damage fee will be assessed in lieu of the full replacement cost of the book. In the event that a student has a lost or damaged book, the student may not check out any additional books until the lost book is returned or the replacement cost or damage fee has been paid.

If a library book is lost and the replacement cost has been paid, but the book is later found and returned by the student, then the replacement cost will be refunded to the student.

## Computer Lab

Our school site has a 30-station computer lab equipped with a rich variety of software. When students visit the lab they receive instruction in keyboarding skills, word processing, multimedia projects, and supplemental instruction in reading and/or math and art. Students are provided supervised Internet access in our computer lab and in classroom mini-labs. Internet content is filtered and in compliance with the Child Internet Protection Act. The District maintains a webpage at

**[www.buelltonusd.org](http://www.buelltonusd.org)**

Group and individual pictures of students engaged in various activities may appear in the District webpage. Students' names are not displayed with the pictures for safety reasons. If you object to any of these practices please notify the school principal in writing.

### **Regarding students being photographed, film recorded, or videotaped:**

Your child may be photographed, filmed recorded, or videotaped by assignees of the Buellton Union School District, or by the representatives of the news media in conjunction with a program or project of the Buellton Union School District. Unless you object, the Buellton Union School District may use or permit others to use such photographic, sound, or video material in such a manner as may be deemed appropriate and/or necessary by the superintendent or his assignees. All recordings, photographs or videotapes will remain as property of the media or the Buellton Union School District. **If you object to the above policy, please notify the school principal in writing.**

## After School Sports

Jonata School offers an after-school sports program to all 6th through 8th grade students who meet the eligibility requirements to participate in sports. Students may participate in the following sports:

Girls Basketball – Practice starts in August  
Boys Basketball – Practice starts in October  
Girls Tennis – Practice starts in October  
Girls Volleyball – Practice starts in January  
Boys Tennis – Practice starts in January  
Boys Volleyball – Practice starts in February

To be eligible to try out and participate in after school sports, students must have a 2.0 Grade Point Average (or better), no failing grades, and no unsatisfactory grades in citizenship. Students may not join a team after try-outs. Students who do not maintain 2.0 will be asked to sit out games until such time as their grades are brought up to standard.

Student athletes must have a sports physical, an Athletic Contract signed by both the student and guardian on file with the principal. Physicals will be offered one time during the school year at a reduced rate. Each athlete is responsible for cleaning and returning his/her issued uniform at the end of the sport's season.



## **SPECIAL SERVICES AND PROGRAMS**

### **CHILD FIND PUBLIC NOTICE**

The Santa Ynez Valley Special Education Consortium is comprised of the following school districts: Ballard School District, Buellton Union Elementary School District, College School District, Los Olivos School District, Santa Ynez Valley Union High School District, Solvang School District, and Vista Del Mar School District. This is notice that the Consortium is seeking out all individuals with exceptional needs, ages 3 through 21, including children not enrolled in public school programs.

Special education programs are available to all eligible students with disabilities, ages 0-22 in Santa Barbara County. If you have reason to believe your child needs special education due to a physical, mental, emotional, learning, or speech problem please contact your local school for assistance or the

**Santa Ynez Valley Special Education Consortium  
301 Second Street  
Buellton, CA 93427  
Or phone (805) 688-4222, extension 2121**

### **Student Study Team**

The Student Study Team is a school site team that includes the parent and their student in a positive, problem-solving intervention process. It assists students by ensuring that the school and community are doing everything possible to make students' school lives successful. Students are most successful when there is a strong spirit of cooperation between home, school, and community. Because of this shared responsibility, the SST meets at school to explore possibilities and strategies that will best meet the educational needs of the students and support teachers and parents. More information about this level of help can be obtained by contacting your child's teacher or school counselor.

### **Special Education Services**

A special education class, staffed by district special education specialists, is operated on the Jonata campus. This class serves those learning handicapped students needing more intensive support than offered in the regular education classroom program. Each student is "mainstreamed" into a portion of the regular education program and made to feel like he/she is a member of the class. Eligibility to receive services under the program is determined by an Individual Education Program (IEP) team, composed of a child's parents, teachers, educational specialists, and administration.

## Schools' Services

A Speech and Language Specialist is at Jonata School at least one day a week to assess and provide therapy for children with speech and language difficulties. Psychological, adaptive physical education, and nursing services are also provided on a regular basis.

## HOMWORK AND PARENT COMMUNICATION

### Homework

Homework is designed to be a constructive tool in the teaching/learning process. Properly handled, homework can be an effective aid to learning. Parents are encouraged to:

- Show a positive interest in homework and all of their children's work;
- Set a specific time for homework each day and providing a quiet area in which their student may work
- Check their student's planner nightly
- When necessary, have their student show them each piece of homework and match each assignment with what is written in the planner. If the assignment looks as though it's not been completed thoroughly or correctly, have the student redo it.
- Check teacher webpages for homework IF their student is having trouble recording their homework accurately. Our goal is to have all students list their homework and not rely on the hotline. This is an important skill for high school and life!
- Celebrate successes! Specific words of praise are incredibly valuable!

Homework is listed on each teacher's webpage. Teacher webpages may be accessed at [www.jonatams.org](http://www.jonatams.org). Should you need to contact a teacher, please call 688-4222 and enter the teacher's extension. You may also contact the teachers via email.

Teacher:	Ext:	email address:
Mr. Abbott, Christopher	2112	<a href="mailto:cabbott@buelltonusd.org">cabbott@buelltonusd.org</a>
Mr. Andrade, Oscar	2114	<a href="mailto:oandrade@buelltonusd.org">oandrade@buelltonusd.org</a>
Mrs. Brooks, Alison	2107	<a href="mailto:abrooks@buelltonusd.org">abrooks@buelltonusd.org</a>
Ms. Carter, Kelley	2128	<a href="mailto:kcarter@buelltonusd.org">kcarter@buelltonusd.org</a>
Mrs. Chavis, Marie	2127	<a href="mailto:mchavis@buelltonusd.org">mchavis@buelltonusd.org</a>
Mrs. Connolly, Jennifer	2103	<a href="mailto:jconnolly@buelltonusd.org">jconnolly@buelltonusd.org</a>
Mrs. Ellis, Maria	2109	<a href="mailto:mellis@buelltonusd.org">mellis@buelltonusd.org</a>
Mrs. Fayram, Kathy	2108	<a href="mailto:kfayram@buelltonusd.org">kfayram@buelltonusd.org</a>
Mrs. Gandolfo, Sarah	2125	<a href="mailto:sgandolfo@buelltonusd.org">sgandolfo@buelltonusd.org</a>
Mrs. Hendel, Amy	2015	<a href="mailto:ahendel@buelltonusd.org">ahendel@buelltonusd.org</a>
Mrs. Henrey, Nicole	2104	<a href="mailto:nhenrey@buelltonusd.org">nhenrey@buelltonusd.org</a>
Mrs. Mercado, Nicole	2110	<a href="mailto:nmercado@buelltonusd.org">nmercado@buelltonusd.org</a>
Mrs. Rogers, Janet	2124	<a href="mailto:jrogers@buelltonusd.org">jrogers@buelltonusd.org</a>

Additional staff is as follows:

Mr. Rheinschild, Hans	2258	<a href="mailto:hrheinschild@buelltonusd.org">hrheinschild@buelltonusd.org</a>
Mrs. Enciso, Arcelia	2221	<a href="mailto:aenciso@buelltonusd.org">aenciso@buelltonusd.org</a>

### **Recommended Time Allotment for Homework:**

Grade 6: 90 minutes per day - Monday through Thursday

Grade 7: 90 minutes per day - Monday through Thursday

Grade 8: 90 minutes per day - Monday through Thursday

### **Makeup Work**

Students who miss schoolwork because of an excused absence, shall be given the opportunity to complete all assignments and tests that can be reasonably provided. As determined by the teacher, the assignments and tests shall be reasonably equivalent to, but no necessarily identical to, the assignments missed during the absence. Students shall receive full credit for work satisfactorily completed within a reasonable period of time. (Education Code 48205)

### **Report Cards and Progress Reports**

Jonata students will have at least six grade reports during the school year: a report card at the end of each trimester and a progress report at each mid-trimester.

Student-parent-teacher conferences will occur during the first and third reporting periods. These conferences are essential for student success because they provide direct communication regarding a student's progress during the year. A conference may be requested by the teacher or by the parent.

### **Parent Portal**

Jonata parents may view their student's grades and attendance by going online to our parent portal. To access the portal:

1. Obtain your username and password from the Jonata office.
2. Open the school webpage: [www.jonatams.org](http://www.jonatams.org)
3. Click on the "Parent Portal" link.
4. Enter your username and password. You will be shown your student's current classes, current grades, and current absences and tardies.
5. For specific assignment information, click on the letter grade of the class for which you'd like to see the assignments.

Please remember that not all assignments are graded and entered immediately. Larger assignments take longer to grade and may not be entered for some time after the turn in date. Larger assignments have the potential to significantly impact a student's final grade, so parent monitoring of student work is still the best method for understanding student progress. Portal grades will be most accurate every other Wednesday in conjunction with classroom and display case postings.

# STUDENT DISCIPLINE

## BEST Practices

Through the use of Building Effective Schools Together (BEST) and positive rewards through Renaissance, Jonata students can develop self-discipline and personal responsibility that will be fostered both in and out of the classroom. This program is used school-wide by all staff with a commitment to a firm, fair and consistent approach to discipline. Each classroom has a system of progressive rewards and consequences for student behavior.

New this year is our guiding philosophy of restorative justice – where student misconduct may also be viewed as damaging to relationships in the school and throughout the community. Our hope is to gradually move away from punitive consequences and focus on problem-solving by expressing feelings and needs, and exploring how to address problems in the future. In our model, restorative components include dialogue and negotiation – which may include parents and students in communication and cooperation; more attention to relationships and achievement of a mutually desired outcome – where accountability is students understanding impact of actions, taking responsibility for choices and suggesting ways to repair harm. More information to follow throughout school year.

## Detention

Jonata incorporates a detention system as part of the consequences for student misbehavior. Students who choose not to follow classroom/playground expectations will be assigned detention as follows:

1st consequence - warning (Name on board / clipboard)

2nd consequence - 30 minutes detention

3rd consequence - 60 minutes detention

4th consequence -- Referral to Principal's Office

## **DETENTION WILL BE SERVED TUESDAY, WEDNESDAY AND FRIDAY DURING THE STUDENTS' LUNCH TIME**

The student will have lunch then report to the detention supervisor to serve a maximum of 30 minutes. If there are additional minutes to be served, the student will return the following day to complete his/her time. Students who receive excessive detention will be placed on contracts and/or have other interventions. Parents will be notified on the day their child receives detention by written notice brought home by the student for parent signature. Excessive detentions (3 in one week) or failure to attend detention 3 consecutive days will result in a 1 day in house suspension.

## Suspension and Expulsion

Buellton Union School District will enforce District policy and regulations on suspension and expulsion defined in the Education Code Section 48900. Please see Annual Notification of Parent Rights for specific information on these regulations. The following pages contain examples of offenses and consequences.

## **Offenses and Consequences:**

### **1. Engaging in spontaneous fighting or scuffling or assault and battery upon another person.**

FIRST OFFENSE –1 day suspension

SECOND OFFENSE – 2 day suspension

THIRD OFFENSE – 3 day suspension and recommend counseling

### **2. Premeditated Fighting.**

FIRST OFFENSE - 3 day suspension

SECOND OFFENSE - Recommend expulsion and recommend counseling

### **3. Alcohol, illegal substances and drug paraphernalia: Any student found at school or at school activities having consumed alcoholic beverages, illegal substances, or with alcoholic beverages or illegal substances in their possession.**

FIRST OFFENSE - 5 days suspension, refer to counseling, and refer to sheriff

SECOND OFFENSE - Recommend expulsion

### **4. Willful damage of property, damage to any school district property, or the malicious destruction of any personal property.**

FIRST OFFENSE – 1 day suspension, recommend counseling, restitution, and report to law enforcement

SECOND OFFENSE – 3 day suspension, recommend counseling, restitution, and report to law enforcement

THIRD OFFENSE - Report to law enforcement and recommend expulsion

### **5. Theft of any kind or being in the unlawful possession of the personal property of another.**

FIRST OFFENSE - 1 day suspension and restitution

SECOND OFFENSE – 3 day suspension and restitution

THIRD OFFENSE - Restitution and recommend expulsion

### **6. Smoking or chewing tobacco on campus or at a school activity, or possessing any tobacco product.**

FIRST OFFENSE – 1 day suspension

SECOND OFFENSE – 3 day suspension

THIRD OFFENSE - Recommend expulsion

### **7. Committing an obscene act or engaging in habitual profanity or vulgarity.**

FIRST OFFENSE – 1 day suspension

SECOND OFFENSE – 2 day suspension

THIRD OFFENSE – 3 day suspension and recommend counseling

**8. Significant acts of defiance or disobedience either in language or in action against school personnel, or refusing to comply with the reasonable request or orders of school personnel.**

FIRST OFFENSE – 1 day suspension

SECOND OFFENSE – 3 day suspension

THIRD OFFENSE - Recommend expulsion. (the administration may recommend expulsion on any succeeding occasions, if expulsion is not deemed appropriate on the third offense)

**9. Willful disruption or interfering with the peaceful conduct of the activities of the school.**

FIRST OFFENSE - 1 day suspension and parent conference

SECOND OFFENSE – 3 day suspension and parent conference

THIRD OFFENSE – 5 day suspension and parent conference

**10. Threatening, intimidating and harassing other students. (including use of racial/verbal slurs or demeaning remarks regarding disabilities)**

FIRST OFFENSE – 1 day suspension and parent conference

SECOND OFFENSE – 3 day suspension and recommend counseling

THIRD OFFENSE - Recommend expulsion

**11. Sexual Harassment.**

FIRST OFFENSE – 2 day suspension and parent conference

SECOND OFFENSE – 5 day suspension, parent conference, and referral to counseling

**12. Bullying**

FIRST OFFENSE – Mediation with principal or counselor and students involved.

SECOND OFFENSE – 1-day suspension, conference with parent, student and principal and referral to counseling

THIRD OFFENSE – 3-day suspension and report to law enforcement

**13. Attempted fire-setting, including the activation of false alarms or tampering with emergency equipment.**

FIRST OFFENSE – 5-day suspension and conference with parent, student, and principal and referral to County Fire Investigators and Police

SECOND OFFENSE - Recommend expulsion

**14. Possession or use of firecrackers or other explosives.**

FIRST OFFENSE – 3-day suspension and referral to Fire Marshal

SECOND OFFENSE – 5-day suspension and referral to Fire Marshal

THIRD OFFENSE - Recommend expulsion and referral to Fire Marshal

**15. Leaving the school campus without authorization.**

FIRST OFFENSE – 1-day suspension  
SECOND OFFENSE – 3-day suspension  
THIRD OFFENSE – 5-day suspension  
FOURTH OFFENSE - Recommend expulsion

**16. Failure to identify oneself or giving false information to school personnel.**

ALL OFFENSES - 30 minutes of detention  
CHRONIC OFFENDER - Conference with parent and 1-day suspension

**17. Forgery, falsifying altering school correspondence, passes or re-admits.**

FIRST OFFENSE – 1-day suspension  
SECOND OFFENSE – 2-day suspension  
THIRD OFFENSE - Recommend expulsion

**18. Cheating on tests or assignments, including plagiarism of print or electronic resources.**

FIRST OFFENSE - Mandatory parent conference. The student who cheated gets a zero on the assignment without the opportunity to make it up. The teacher has the option of giving a zero to the student who allowed the student to cheat (and or copy) depending on the circumstances.

SECOND OFFENSE - 1 day suspension and a zero grade on the test or assignment. The teacher has the option of giving a zero to the student who allowed the student to cheat (and or copy) depending on the circumstances.

THIRD OFFENSE - 2 day suspension and teacher discretion as to the grade for the grading period. The teacher and principal have the discretion to take other actions as needed and appropriate to enforce the discipline policy. Actions may include a "U" in conduct or referral to the counselor.

# PARENT PARTICIPATION

## Volunteers

**Parent volunteers are welcome and appreciated at Jonata Middle School!** There are many ways to volunteer including – helping with PTSA events, participating on Site Council, providing library support, helping in the classroom, coaching an athletic team, chaperoning on field trips, helping supervise lunch or recess, and facilitating student clubs.

## PTSA

Jonata Middle School is supported by the Jonata/Oak Valley Parent-Teacher-Student Association (PTSA). Funds raised by the PTSA are used to purchase items such as textbooks, classroom materials, library books, computer equipment and software, science equipment and materials, athletic and playground equipment. The PTSA also contributes funds to support the computer lab and student field trips which otherwise would not be possible. In addition to fundraising events, the PTSA sponsors activities for teachers, families, and students throughout the year, including teacher appreciation luncheons, classes, movie nights, student assemblies, and visual and performing arts programs. Joining the PTSA is an excellent way to get involved and meet some great people to support a very worthy cause – our kids!

### 2016 - 2017 Jonata/Oak Valley PTSA Board

President: Open

OV Vice President: Lynda Koopmans

Jonata Vice President: Heather West

Secretary: Gina Sylvia

Treasurer: Alana Rose

Financial Secretary: Open

Historian: Misty Sedehi

\*For more information about the PTSA or to become a member, look for the PTSA packet in your student's backpack during the PTSA membership drive in September, or contact the board by sending an email to [PTSA@buelltonusd.org](mailto:PTSA@buelltonusd.org).

### School Site Council

The School Site Council is made up of parents, staff, teachers, and administrators. This committee develops recommendations regarding supplemental programs and funding for submission to our Governing Board. For more information on how you can serve on this important committee, contact Mr. Rheinschild.



## **SAFETY INFORMATION**

### **Bicycles/Skateboards/Scooters**

Bicycles/skateboards and scooters are **NOT** to be ridden on campus at any time. Students riding bikes to school must wear a helmet and secure bikes at the bicycle rack on the playground next to La Lata Street. All bikes need to be parked and locked during after-school athletic events.

### **Pets**

Pets are not allowed on campus at any time.

### **Tobacco-Free Schools**

BP 3513.3

The Governing Board recognizes the health hazards associated with smoking and the use of tobacco products, including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff.

The Board prohibits the use of tobacco products at any time in district-owned or leased buildings, on district property and in district vehicles. (Health and Safety Code 104420; Labor Code 6404.5; 20 USC 6083)

This prohibition applies to all employees, students, and visitors at any school-sponsored instructional program, activity, or athletic event held on or off district property. Any written joint use agreement governing community use of district facilities or grounds shall include notice of the district's tobacco-free schools policy and consequences for violations of the policy.

Prohibited products include any product containing tobacco or nicotine, including, but not limited to, cigarettes, cigars, miniature cigars, smokeless tobacco, snuff, chew, clove cigarettes, betel, and nicotine delivery devices such as electronic cigarettes, electronic hookahs, and other vapor emitting devices, with or without nicotine content, that mimic the use of tobacco products any time.

Smoking or use of any tobacco-related products and disposal of any tobacco-related waste are prohibited within 25 feet of any playground, except on a public sidewalk located within 25 feet of the playground. (Health and Safety Code 104495)

**Buellton Union School District  
Bus Route 2016-2017**

**Ballard Canyon**

7:40 Quail Run Rd/Pheasant Canyon ct

**Thumbelina**

7:46 Glennora /Dania

7:49 326 Kendale Rd

7:50 Kendale/Odense

7:52 #62 Valley Station

**Rancho De Maria**

7:54 Six Flags/Freedom Place

7:56 Flying Flags Park

8:00 Jonata Middle School (Gym side)

8:03 Oak Valley Elementary School

**Meadow Ridge**

8:05 Farmland/Meadow

8:07 Sycamore/Farmland

8:10 Oak Valley Elementary School

8:14 Jonata Middle School (bus barn)

**Afternoon Route**

**Minimum Day**

1:30 Oak Valley

1:40 Jonata

**Meadow Ridge**

1:47 Farmland/Meadow

1:49 Sycamore/Farmland

**Rancho De Maria**

1:54 Six Flags/Freedom Place

1:56 Flying Flags Park

1:58 #62 Valley Station

**Ballard Canyon**

2:10 Quail Run Rd/Pheasant Canyon ct

**Thumbelina**

2:11 Gay (middle block)

2:13 326 Kendale Rd

2:15 Kendale/Odense

## Regular Day

- 2:30 Oak Valley  
**Meadow Ridge**
- 2:38 Farmland/Meadow
- 2:41 Sycamore/Farmland  
**Rancho De Maria**
- 2:43 Six Flags/Freedom Place
- 2:45 Flying Flags Park
- 2:48 # 62 Valley Station  
**Thumbelina**
- 2:49 Gay (middle block)
- 2:51 326 Kendale Rd
- 2:53 Kendale Rd/Odense  
**Ballard Canyon**
- 3:01 Quail Run Rd/Pheasant Canyon ct
- 3:04 Oak Valley School
- 3:08 Jonata  
**Meadow Ridge**
- 3:18 Farmland/Meadow
- 3:21 Sycamore/Farmland  
**Rancho De Maria**
- 3:25 Six Flags/Freedom Place
- 3:27 Flying Flags Park
- 3:29 # 62 Valley Station  
**Ballard Canyon**
- 3:34 Quail Run Rd/Pheasant Canyon ct  
**Thumbelina**
- 3:37 Gay (middle block)
- 3:39 326 Kendale Rd
- 3:40 Kendale Rd/Odense

Please be at stop 5 min before pick up time  
Play dates riding the bus must have note from parents